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1 Introduction and purpose

The purpose of this policy is to describe how Telge United FF processes personal data, what TUFF uses personal data for and who has access to personal data.

The policy is based on current data protection legislation, i.e. the Global Data Protection Regulation (GDPR) [1].

1.1 Definitions

Definition	Description
TUFF	Telge United FF
Personal information	Means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person. <u>Source reference 1.</u>
Processing	Means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction. <u>Source reference 1.</u>
Third country	A third country is a country that is not a member of the EU or EEA.
EEA	The European Economic Area is a cooperation between the EU and Iceland, Liechtenstein and Norway.
Data portability subject	To further strengthen the control over his or her own data, where the processing of personal data is carried out by automated means, the data subject should also be allowed to receive personal data concerning him or her which he or she has provided to a controller in a structured, commonly used, machine-readable and interoperable format, and to transmit it to another controller. <u>Source reference 1.</u>

1.2 References

1. Regulation (EU) 2016/679 of the European Parliament and of the Council
2. www.laget.se/TelgeUnitedFFpolicy



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2 Personal data

2.1 Parties and responsibilities for the processing of your personal data

TUFF (hereinafter referred to as "the association") is responsible for the processing of personal data within the framework of the association's activities.

The purpose of the association is to conduct sporting activities in accordance with the "Sports Movement's business idea, vision and values".

2.2 Why do we process your personal data?

In order for the association to be able to conduct its business, personal data is processed for various purposes linked to its business.

The association deals with personal data for administering ongoing association activities (e.g. training activities and member meetings), communicating with the members (invitation to activities, information for parents, etc.) and managing member-related financial transactions (membership fees and competition fees, etc.).

The association also handles personal data in connection with the application for a player's license to the Södermanland Football Association. In addition to the processing of personal data during the license application process, personal data is processed at each game linked to the license rules. The personal data is processed when registering for the game, during the ongoing game and after the game at the time of reporting results.

The association also deals with personal data in order to apply for grants from, for example, the National Sports Association and the association's home municipality.

The association is responsible for the personal data processing according to:

- management of membership in the association
- administration of the association
- participation in the association's practicing activities
- participation in the association's competition activities
- license management
- application for contribution/sponsorships
- compilation of statistics and follow-up
- training arranged by the association
- arranged contact communication with members
- visit to our website
- publishing material on the association's website and on social media
- prohibition of access to the association's facilities (if applicable)
- disorder and unauthorized influence (if applicable).



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2.3 What do we share personal information with?

The data will not be transferred to third countries and your personal data will not be subject to automated decision making.

If the association must share your personal data with third countries at any one occasion, you will be informed in particular about this. It may, for example, be relevant when/if you are registered for a competition in a third country.

2.4 What legal reason do we have for personal data processing?

The association has compiled the legal basis for the processing of personal data that takes place within the association's activities, which is described in Appendix 1.

2.5 How long do we save your personal data?

The association will carry out an assessment annually if the purpose of processing the personal data remains. Unless the purposes of processing personal data remain, the data will be erased.

Appendix 1 shows storage times for the personal data that is handled.

2.6 What rights do you have?

You who have registered in the association have several rights that you should know about.

You have the right to obtain a registry extract regarding the association's processing of your personal data. At the request of the registry extract, the association must provide you with a copy of the personal data that is being processed. For any additional copies you request, the association may charge a reasonable fee based on administrative costs. You can easily request a registry extract on IdrottOnline via My Page.

In some cases, you also have the right to data portability of your personal data. You can easily request data portability of your personal data on IdrottOnline via My Page.

You have the right to have your personal data corrected if they are incorrect, incomplete or misleading and the right to limit the processing of the personal data until they are changed.

In certain circumstances you have the right to be erased (right to be forgotten):

- if the information is no longer needed for the purposes for which it was collected
- if the processing is based on the individual's consent and you withdraw the consent of the processing for direct marketing and you object to this process
- If you oppose the personal data processing that takes place within the framework of the exercise of official authority or after a legitimate interest by the data processor and there are no justified reasons that outweigh your interests
- if the personal data has been treated illegally
- if erasure is required to fulfill a legal obligation



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- if the personal data relates to children and has been collected in connection with the child creates a profile in a social network.

You also have the right to withdraw a consent, oppose automatically decision-making, profiling and objecting to direct marketing.

You may at any time exercise your rights to requesting access to and rectification or erasure of personal data, request limitation of treatment or object to treatment. Contact the board to exercise your rights.

Furthermore, you have the right to submit a complaint regarding the association's processing of personal data to the Data Inspection, visit www.datainspektionen.se (data inspection agency in Sweden) .

2.7 Conditions relating to children's consent for information society services

When offering information society services directly to a child, the processing of personal data relating to a child shall be permitted if the child is at least 16 years old. If the child is under 16, such treatment shall be permitted only if and to the extent that consent is given or approved by the person who has parental responsibility for the child.

2.8 Agreement with personal data processor

When the personal data controller engages a personal data processor, there must be a written agreement, a so-called personal data processor agreement. It is the personal data controller who is responsible for ensuring that the agreement exists. The agreement shall in particular stipulate that:

- the personal data processor may only process personal data in accordance with instructions from the personal data controller
- the personal data processor is obliged to take the security measures that the person data controller is obliged to take according to the law.

2.8.1 laget.se

The personal data processor that TUFF engage and has personal data processor agreement with is:

- laget.se, www.laget.se

Personal data processor agreements with laget.se are published on TUFF's website [2].

2.9 If you want to know more

If you have questions about the association's personal data processing or want to exercise your rights, please contact the Personal Data Controller or the Data Protection Officer published on the TUFFS web [2].

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3 Version history

Version	Issued by	Role	Comment
1.0	Board	-	Initial version. Translation of Swedish version 1.0.

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4 Appendices

4.1 Appendix 1: legal basis and storage times for personal data

Purpose of processing	Lawfulness of processing	Storage
Management of membership in the association	Agreement	The personal data shall be removed 24 months after the termination of membership, if the personal data are not necessary for legal obligation or public interest, or other legal obligations for which purpose the purpose of the processing remains.
Administration of the association	Agreement	The personal data shall be removed 24 months after the termination of membership, if the personal data are not necessary for legal obligation or public interest, or other legal obligations for which purpose the purpose of the processing remains.
Participation in the association's practice	Agreement	The personal data shall be removed 24 months after the termination of membership, if the personal data are not necessary for legal obligation or public interest, or other legal obligations for which purpose the purpose of the processing remains.
License management	Agreement	Personal data in license management can be processed when there is an active license linked to an individual. If the individual's license becomes inactive, for whatever reason, the association and SF must assess whether the purpose of the processing remains. The association and SF are jointly responsible for conducting this assessment annually.



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Purpose of processing	Lawfulness of processing	Storage
Participation in the association's competition	Agreement	Association and / or SF are responsible for the removal of personal data and shall annually assess whether the purpose for processing personal data remains.
Application for compensation	Legal obligation	Personal data is registered before each application period that takes place twice a year. After that, RF is responsible for the deletion of the personal data within the LOK support application when the purpose of the processing no longer remains. RF conducts assessment annually.
Compilation of statistics and follow-up	Public interest	An assessment is made based on each individual statistics compilation and follow-up. The association is responsible for the removal of the personal data when the purpose of the processing no longer remains.
Education/training arranged by the association	Public interest in government-funded education/training, otherwise consent	RF and SISU are responsible for the removal of personal data in the education/training module on IdrottOnline and shall annually assess whether the purpose for processing personal data remains.
Contact with the association	Legitimate interest	The personal data shall be removed 24 months after the termination of membership, if the personal data are not necessary for legal obligation or public interest, or other legal obligations for which purpose the purpose of the processing remains.

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Purpose of processing	Lawfulness of processing	Storage
Visiting our website	Legitimate interest	The association is responsible for the removal of personal data and shall annually assess whether the purpose for processing personal data remains.
Publishing of material on the website and on social media	Legitimate interest and sometimes consent	The association is responsible for the removal of personal data and shall annually assess whether the purpose for processing personal data remains.
Prohibition of access	Legal obligation	The association is responsible for the removal of personal data and shall annually assess whether the purpose for processing personal data remains.
Disruption and unauthorized influence	Legal obligation	The association is responsible for the removal of personal data and shall annually assess whether the purpose for processing personal data remains.